

**ADMINISTRATIVE MATERIALS “E”**

**FINAL PLAT APPLICATION FORM**

Date \_\_\_\_\_

1. **Name of Subdivision:** \_\_\_\_\_
2. **Location:** \_\_\_\_\_ 1/4 Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ For  
Amended Plats: Lot(s) \_\_\_\_\_ Block(s) \_\_\_\_\_ Subdivision
3. **Subdivider information:**  
Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. **Professional service provider's Information:** for each person or firm providing service to the  
subdivider (i.e. attorneys, engineers and land surveyors): *Attach additional sheets if necessary*  
  
Name: \_\_\_\_\_ Name: \_\_\_\_\_  
Phone: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. **Date Preliminary Plat was approved:** \_\_\_\_\_
6. **Expiration date of Preliminary Plat approval:** \_\_\_\_\_
7. **Have all the improvements installed by the developer?** \_\_\_\_\_ (If No, attach a subdivision  
improvements agreement or guarantees.)
8. **Submit** all applicable information as required by Chapter II of the Lake County Subdivision  
Regulations, any Local and/or State approval, as well as state and local regulations with the  
application. These include but are not limited to: Mylar originals of the subdivision plat, Original  
copy of the Department of Environmental Quality approval, Abstract of title, etc.
9. **Attach** a cover letter signed by the subdivider that lists each condition of preliminary plat approval  
and individually states how each condition has specifically been met. In cases where documentation is  
required, such as an engineer's certification, State Department of Health certification, etc., original  
letters shall be submitted.
10. **List** of materials submitted with this application:  

a. _____	f. _____	k. _____
b. _____	g. _____	l. _____
c. _____	h. _____	m. _____
d. _____	i. _____	n. _____
e. _____	j. _____	o. _____

I hereby apply to the Board of Lake County Commissioners for approval of the final plat of \_\_\_\_\_(Name of Subdivision). By signing this application I do hereby certify that all the statements and information and the statements and information contained in all exhibits transmitted herewith are true, accurate and complete. I understand that incomplete information will not be accepted and that false information will delay the application and may invalidate any approval.

\_\_\_\_\_  
Signature of Landowner

\_\_\_\_\_  
Date